

Bi-Weekly Staff/Student Payroll Dates

NOTE: All time entries, in Workday, for hours worked should be entered immediately following every shift to ensure accurate and timely submissions.

All time-entries and time-off entries must be submitted for approval by 11:59 P.M. on Monday after each period end date. Workday will be on Lockdown for all time entries and time-off entries on Tuesday at 12 A.M. to allow the processing of payroll on Tuesday.

Period	Period Start Date	Period End Date	Payroll Payment Date
08/20/2023 - 09/02/2023	8/20/2023	9/2/2023	9/8/2023
09/03/2023 - 09/16/2023	9/3/2023	9/16/2023	9/22/2023
09/17/2023 - 09/30/2023	9/17/2023	9/30/2023	10/6/2023
10/01/2023 - 10/14/2023	10/1/2023	10/14/2023	10/20/2023
10/15/2023 - 10/28/2023	10/15/2023	10/28/2023	11/3/2023
10/29/2023 - 11/11/2023	10/29/2023	11/11/2023	11/17/2023
11/12/2023 - 11/25/2023	11/12/2023	11/25/2023	12/1/2023
11/26/2023 - 12/09/2023	11/26/2023	12/9/2023	12/15/2023
12/10/2023 - 12/23/2023	12/10/2023	12/23/2023	12/29/2023
12/24/2023 - 01/06/2024	12/24/2023	1/6/2024	1/12/2024
01/07/2024 - 01/20/2024	1/7/2024	1/20/2024	1/26/2024
01/21/2024 - 02/03/2024	1/21/2024	2/3/2024	2/9/2024
02/04/2024 - 02/17/2024	2/4/2024	2/17/2024	2/23/2024
02/18/2024 - 03/02/2024	2/18/2024	3/2/2024	3/8/2024
03/03/2024 - 03/16/2024	3/3/2024	3/16/2024	3/22/2024
03/17/2024 - 03/30/2024	3/17/2024	3/30/2024	4/5/2024
03/31/2024 - 04/13/2024	3/31/2024	4/13/2024	4/19/2024
04/14/2024 - 04/27/2024	4/14/2024	4/27/2024	5/3/2024
04/28/2024 - 05/11/2024	4/28/2024	5/11/2024	5/17/2024
05/12/2024 - 05/25/2024	5/12/2024	5/25/2024	5/31/2024
05/26/2024 - 06/08/2024	5/26/2024	6/8/2024	6/14/2024
06/09/2024 - 06/22/2024	6/9/2024	6/22/2024	6/28/2024
06/23/2024 - 07/06/2024	6/23/2024	7/6/2024	7/12/2024
07/07/2024 - 07/20/2024	7/7/2024	7/20/2024	7/26/2024
07/21/2024 - 08/03/2024	7/21/2024	8/3/2024	8/9/2024
08/04/2024 - 08/17/2024	8/4/2024	8/17/2024	8/23/2024
08/18/2024 - 08/31/2024	8/18/2024	8/31/2024	9/6/2024
09/01/2024 - 09/14/2024	9/1/2024	9/14/2024	9/20/2024